

**MINUTES OF
THE BOARD OF GOVERNORS OF THE
MILFORD AREA COMMUNICATIONS CENTER (MACC)
June 24, 2026**

PRESENT: Craig Frye, BOG Chairman, Town of Milford
Aaron Daigneault, BOG Vice Chair, Town of Mont Vernon
John Frechette, BOG Member, Town of Wilton
Ray Anderson, MACC Director

1. **CALL TO ORDER:** C. Frye called the MACC Board of Governors meeting to order at 10:04 a.m. with C. Frye of Milford, J. Frechette of Wilton and A. Daigneault of Mont Vernon in favor. Motion passed.
2. **APPROVAL OF MINUTES:** C. Frye indicated the first item is the review of meeting minutes of May 20, 2026. C. Frye made one minor correction. There was a comment regarding the comment that Lyndeborough representative "New Russ" is called out, and members only know him as New Russ now. C. Frye noted that he had no corrections or changes to the Work Session minutes. J. Frechette asked if separate motions need to be made for each set of minutes? C. Frye said we will do separate motions, one for each set of minutes. A. Daigneault moved to approve the May 20, 2026 BOG minutes as amended. J. Frechette seconded the approval of the MACC BOG meeting minutes of May 20, 2026 as amended. C. Frye of Milford, J. Frechette of Wilton and A. Daigneault of Mont Vernon were in favor. Motion passed. C. Frye moved to approve the work session minutes of May 20, 2026 as presented. A. Daigneault seconded the motion. C. Frye of Milford, J. Frechette of Wilton and A. Daigneault of Mont Vernon were in favor. Motion passed. Minutes were passed around for signature.
3. **UPDATES FROM DIRECTOR:** The account statements were circulated by R. Anderson. For staffing, R. Anderson explained one full-timer stepped down to a part-time position, we are in process of filling that position, for which the number one candidate's background information was just handed over to MPD Detectives, the estimated start date for her will be Tuesday July 14 presuming the background check passes. With the one full-time opening, we will see an increase in overtime into August. The full-time person that went to part-time was covering weekends, so there is now a hole in the schedule that has to be filled, along with the addition of already approved vacation leave. A. Daigneault asked when Ray expects the second full-time position to be filled? R. Anderson responded about mid to end of August depending on how training with the first person goes and there will be an overlap once the schedules are set. J. Frechette asked if it is safe to presume there will be two candidates out of the current testing and background checks? R. Anderson responded that he is confident about that and anticipates by the end of August there will be two new staff and we will be fully staffed depending on how quick they take to it and accomplish training.
4. **OLD BUSINESS:** R. Anderson indicated the printer/fax machine was replaced, still trying to work out the print to fax feature. The ongoing incomplete projects are the phone project. The monitor arms have been installed; while the 911 CAD is transitioning to cloud-based software sometime next week, it is just an app it will no longer be a piece of hardware. That project is based on Ray's admin availability. A letter from Primex came in with a Workman's Comp refund which will end up being applied to next year's billing.
5. **NEW BUSINESS:** R. Anderson explained the process for 2025 financials, for which the draft has been sent for review and signature. The letters document what happened in 2025 financially, and then the reports will be finalized and sent to the auditor for finalization. The documents were passed around for Board signatures. Page 19 talks about Fund Balance and return of Surplus; \$123,610 was the final number. Once the draft is finalized Ray will provide each member community the specific numbers. That may be at an August meeting.

6. **TOWN REPORTS, UPDATES & PLANNING:**

Milford – C. Frye stated the bugs at Federal Hill are being worked out
Mont Vernon – nothing to report.
Wilton – J. Frechette, nothing new to report.
Lyndeborough – nothing to report, New Russ is still happy to be here
Greenfield – not present

7. **ITEMS NOT ON THE AGENDA:** There was discussion on having another IMA Work Session today. It was decided the process is pretty far along and no meeting was necessary today.

8. **PUBLIC COMMENTS:** No public comments.

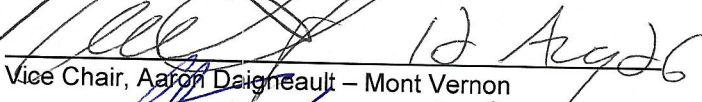
9. **ANNOUNCEMENTS:** The next BOG meeting was scheduled for August 12, at 2:00 p.m. which will allow Ray to attend and not be on the desk. R. Anderson recommended foregoing a July meeting. There was no need for a non-public session this evening.

10. **ADJOURNMENT:** C. Frye moved to adjourn the meeting at 10:26 a.m. A. Daigneault seconded. A. Daigneault Mont Vernon in favor; J. Frechette Wilton in favor; C. Frye Milford in favor. Motion passed.

Respectfully Submitted,

Darlene J. Bouffard
Recording Secretary


Chairman, Craig Frye - Milford


Vice Chair, Aaron Daigneault – Mont Vernon


Member, John Frechette - Wilton